Graduate Degree Updates Process/Timeline

Mid Oct – Early Dec Faculty and discipline group heads perform review of course descriptions within discipline group for updates for fall & spring subjects due to Student Services, including new subjects and title changes.

Updates to program text in bulletin open for all programs.

March – May Faculty and discipline group heads review degree programs (available on the dept website: https://architecture.mit.edu/graduate-programs)

If anything should change, inform Dept. Head and submit Grad Degree Program Change Form to Student Services by March 1.

Student Services reviews information provided for clarity and administrative review.

Program changes are presented by Program Director to be reviewed and approved by Program Curriculum Committee.

Program Director presents changes to be reviewed and approved by COGS before end of spring term.

e.g., MArch Curriculum Committee, etc.

Sept

Student Services submits final changes, including any new or updated subjects, to the Catalog Office for review and approval by Committee on Graduate Programs (CGP) by September 29.

Degree charts are updated for the following academic year. Students currently in program follow existing degree chart as published in bulletin, unless appropriate substitutions are approved by Program Curriculum Committee and Dept. Head.